

**State of Maryland**  
**Quarterly Activity Report**  
**Reporting Agency: State Treasurer's Office (1<sup>st</sup> Quarter)**

Month: Jan. – Mar. 2020

|  |                                       |        |   |  |                     |
|--|---------------------------------------|--------|---|--|---------------------|
| Item & Category  | Method                                | # Bids | Original Contract Amount  | Fund Source  | Award Date          |
| T-1/Ins  | Broker                                | N/A    | See Attachment T-1/Ins  | Port's Operating Program – Special Revenues from MDOT  | 06/01/2017          |
| Using Agency<br>State Treasurer's Office   |                                       |        | Contractor Name, City State<br>Aon Risk Services, Inc.<br>Baltimore, MD 21201 | Contract Identifier & Project Title<br>LIA-02102017<br>Insurance Broker Services for Liability Coverages, Category C |                     |
| Description/Remarks (Include reasons for contract modifications, if applicable, and indicate if extension or renewal option)<br>In accordance with the Contract for Insurance Broker Services for Liability Coverages- Category C (Maryland Port Administration), the broker placed renewal of primary and excess liability insurance and stand-alone terrorism for Maryland Port Administration (effective: 01/31/20–01/31/21). See attachment T-1/Ins for details. |                                       |        |   |  |                     |
| Complete Below - Contract Modifications Only   |                                       |        |   |  |                     |
| Modification Date:   | Modification No. and \$ Value of Mod. |        | % Increase this Mod to Original Contract                                      | Cumulative % Increase All Mods to Original Contract  | New Contract Amount |

|  |                                       |        |   |   |                     |
|--|---------------------------------------|--------|---|---|---------------------|
| Item & Category  | Method                                | # Bids | Original Contract Amount  | Fund Source   | Award Date          |
| T-2/Ins  | Broker                                | N/A    | See Attachment T-2/Ins  | Various Using Agencies  | 10/01/2018          |
| Using Agency<br>State Treasurer’s Office   |                                       |        | Contractor Name, City State<br>Aon Risk Services, Inc.<br>Baltimore, MD 20201 | Contract Identifier & Project Title<br>IM/OM-07052018<br>Insurance Broker Services for Inland Marine<br>and Ocean Marine Coverage |                     |
| Description/Remarks (Include reasons for contract modifications, if applicable, and indicate if extension or renewal option)<br>In accordance with the Contract for Insurance Broker Services for Inland Marine and Ocean Marine coverages, as amended to include Crime, Surety/Bonds, Employee Dishonesty and Related Crime Coverages, the broker placed bonds for the Thomas Finn Center, Washington Student Achievement Council and University of Maryland College Park (effective: 01/01/20-01/03/21), and one crime policy for the Maryland Department of Housing and Community Development (effective: 03/01/20-03/01/21). See attachment T-2/Ins for details. |                                       |        |   |   |                     |
| Complete Below - Contract Modifications Only   |                                       |        |   |   |                     |
| Modification Date:   | Modification No. and \$ Value of Mod. |        | % Increase this Mod to Original Contract                                      | Cumulative % Increase All Mods to Original Contract   | New Contract Amount |

**Legend Contract Category:** C = Construction; C-MOD = Construction Modification; S = Service; S-MOD = Service Modification; M = Maintenance; M-MOD = Maintenance Modification; AE = A/E Service; AE-MOD = A/E Service Modification; E = Equipment; E-MOD = Equipment Modification; I = Invoice.

**Procurement Method:** 1 = Competitive Sealed Bidding; 2 = Competitive Sealed Proposals; 3 = Negotiated Award; 4 = Sole Source; 5 = Emergency Procurement; 6 = Small Procurement; 7 = Preference Purchase; 8 = A/E Act, Exercise option contained in original contract, 9 Exercise renewal option.

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|  |  |        |   |  |                     |
|--|--|--------|---|--|---------------------|
| Item & Category  | Method                                   | # Bids | Original Contract Amount  | Fund Source  | Award Date          |
| T-3/Ins  | Broker                                   | N/A    | See Attachment T-3/Ins  | State Insurance Trust Fund &<br>Various Using Agencies   | 10/01/2018          |
| Using Agency<br>State Treasurer’s Office   |  |        | Contractor Name, City State<br>Aon Risk Services, Inc.<br>Baltimore, MD 20201 | Contract Identifier & Project Title<br>IM/OM-07052018<br>Insurance Broker Services for Inland Marine<br>Coverages and Ocean Marine Coverages |                     |
| Description/Remarks (Include reasons for contract modifications, if applicable, and indicate if extension or renewal option)<br>In accordance with the Contract for Insurance Broker Services for Inland Marine coverages and Ocean Marine coverages, the broker placed inland marine insurance for blanket State-owned vessels (effective: 01/01/20–01/01/21). In addition, ocean marine insurance was placed for protection of fine art on loan to the State (effective: 03/01/20–03/01/21). See attachment T-3/Ins for details. |  |        |   |  |                     |
| <b><u>Complete Below - Contract Modifications Only</u></b>   |  |        |   |  |                     |
| Modification Date:   | Modification No. and \$<br>Value of Mod. |        | % Increase this Mod to<br>Original Contract                                   | Cumulative % Increase All<br>Mods to Original Contract   | New Contract Amount |

|   |  |        |  |  |                     |
|---|--|--------|--|--|---------------------|
| Item & Category   | Method                                   | # Bids | Original Contract Amount   | Fund Source  | Award Date          |
| T-4/Ins   | Broker                                   | N/A    | See attachment T-4/Ins   | Various Using Agencies   | 06/01/2017          |
| Using Agency<br>State Treasurer’s Office  |  |        | Contractor Name, City State<br>Willis Towers Watson Southeast, Inc.<br>Hunt Valley, MD 21030 | Contract Identifier & Project Title<br>LIA-02102017<br>Insurance Broker Services for Liability<br>Coverages – Category A |                     |
| Description/Remarks (Include reasons for contract modifications, if applicable, and indicate if extension or renewal option)<br>In accordance with the Contract for Insurance Broker Services for Liability Coverages, Category A, the broker placed liability insurance for the Maryland Institute of Emergency Medical Services Systems (effective: 02/18/20-02/18/21), Maryland Department of Agriculture (effective: 03/13-18/20) and Maryland Department of Human Resources and Department of Juvenile Services (03/15/20-03/15/21). See attachment T-4/Ins for details. |  |        |  |  |                     |
| Complete Below - Contract Modifications Only  |  |        |  |  |                     |
| Modification Date:  | Modification No. and \$<br>Value of Mod. |        | % Increase this Mod to<br>Original Contract  | Cumulative % Increase All<br>Mods to Original Contract   | New Contract Amount |

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|--|---------------------------------------|--|--|--|--------------------------|
| Item & Category<br>T-5/Ins   | Method<br>Broker                      | # Bids<br>N/A                            | Original Contract Amount<br>See Attachment T-5/Ins   | Fund Source<br>Port's Operating Program - Special Revenues from MDOT                                 | Award Date<br>11/15/2017 |
| Using Agency<br>State Treasurer's Office   |                                       |  | Contractor Name, City State<br>Willis Towers Watson Southeast, Inc.<br>Hunt Valley, MD 21030 | Contract Identifier & Project Title<br>AUTO-09202017<br>Insurance Broker Services for Auto Coverages |                          |
| Description/Remarks (Include reasons for contract modifications, if applicable, and indicate if extension or renewal option)<br>In accordance with the Contract for Insurance Broker Services for Automobile coverages, the broker placed commercial automobile insurance for the Maryland Port Administration (effective: 01/01/20-01/01/21). See attachment T-5/Ins for details. |                                       |  |  |  |                          |
| <b><u>Complete Below - Contract Modifications Only</u></b>   |                                       |  |  |  |                          |
| Modification Date:   | Modification No. and \$ Value of Mod. | % Increase this Mod to Original Contract | Cumulative % Increase All Mods to Original Contract  | New Contract Amount  |                          |

**Legend Contract Category:** C = Construction; C-MOD = Construction Modification; S = Service; S-MOD = Service Modification; M = Maintenance; M-MOD = Maintenance Modification; AE = A/E Service; AE-MOD = A/E Service Modification; E = Equipment; E-MOD = Equipment Modification; I = Invoice.

**Procurement Method:** 1 = Competitive Sealed Bidding; 2 = Competitive Sealed Proposals; 3 = Negotiated Award; 4 = Sole Source; 5 = Emergency Procurement; 6 = Small Procurement; 7 = Preference Purchase; 8 = A/E Act, Exercise option contained in original contract, 9 Exercise renewal option.

**Insurance Details**  
**STO - 2020 (1st Quarter)**

**Contract:** LIA-02102017- B&C  
**Broker:** Aon Risk Services, Inc.  
**Report Period:** 1st Quarter 2020  
**Item & Category:** T-1/Ins

| <u>Policy #</u>   | <u>Insurance Company</u> | <u>Policy Amount</u> | <u>Description</u>   |
|-------------------|--------------------------|----------------------|--|
| MAPL2010000991-01 | Ascot Insurance Company  | \$137,500            | Maryland Port Administration (MPA) - the broker placed primary and excess liability insurance for the MPA, including the World Trade Center (WTC) in Baltimore. Coverage also includes stand-alone terrorism. The policies are effective: 1/31/2020-1/31/2021. |
| MALIA2000014      | Lloyd's Syndicate #1036  | \$322,836            |  |
| CMCTR2000288      | Lloyd's Syndicate #1183  | \$45,947             |  |
| TOTAL             |                          | \$506,283            |  |

**Contract:** IM/OM-07052018  
**Broker:** Aon Risk Services, Inc.  
**Report Period:** 1st Quarter 2020  
**Item & Category:** T-2/Ins

| <u>Policy #</u> | <u>Insurance Company</u>                       | <u>Amount</u> | <u>Description</u>   |
|-----------------|--|---------------|--|
| 105210601       | Travelers Casualty & Surety Company of America | \$100         | Patient/Resident Trust Fund Surety Bond for Thomas Finan Center - Willow Brook Square, which is part of Maryland Dept. of Health & Mental Hygiene. The bond is effective: 1/1/2020 - 1/1/2021.       |
| 106434719       | Travelers Casualty & Surety Company of America | \$375         | UMUC Tuition/ Financial Guarantee Bond as required by the Washington Student Achievement Council (Washington State). The bond is effective 1/1/2020 - 1/1/2021.                                      |
| 139200202       | Fidelity & Deposit Co. of MD                   | \$500         | Customs bond for the University of Maryland, College Park. The bond is effective: 1/3/2020 - 1/3/2021.   |
| 105572942       | Travelers Casualty & Surety Company of America | \$14,361      | Commercial crime insurance for the Maryland Dept. of Housing & Community Development as required by the U.S. Dept. of Housing & Urban Development (HUD). Coverage is effective: 3/1/2020 - 3/1/2021. |

**Contract:** IM/OM-07052018  
**Broker:** Aon Risk Services, Inc.  
**Report Period:** 1st Quarter 2020  
**Item & Category:** T-3/Ins

| <u>Policy #</u> | <u>Insurance Company</u>         | <u>Amount</u> | <u>Description</u>   |
|-----------------|----------------------------------|---------------|--|
| B5JH03603       | Atlantic Specialty Insurance Co. | \$43,947      | Blanket Ocean Marine insurance for State-owned watercraft/ vessels. The coverage is referred to as Protection and Indemnity and is effective: 1/1/2020 - 1/1/2021. |
| HTB001447005    | Ironshore Indemnity Inc.         | \$15,475      | Blanket inland marine insurance coverage for fine art that is on loan to the State of Maryland. Coverage is effective: 3/1/2020 - 3/1/2021.                        |

**Contract:** LIA-02102017- Category A  
**Broker:** Willis of Maryland, Inc.  
**Report Period:** 1st Quarter 2020  
**Item & Category:** T-4/Ins

**Insurance Details**  
**STO - 2020 (1st Quarter)**

| <u>Policy #</u> | <u>Insurance Company</u>        | <u>Amount</u> | <u>Description</u>   |
|-----------------|---------------------------------|---------------|--|
| CSP3926731      | Scottsdale Insurance Co.        | \$3,350       | Maryland Institute for Emergency Medical Service Systems - commercial general liability insurance as required due to leased space on non-owned radio towers. Radio tower space is needed to house communications equipment for emergency services. Coverage is effective: 2/18/2020 - 2/18/2021. |
| EV63722         | Philadelphia Indemnity Ins. Co. | \$158         | Maryland Dept. of Agriculture required commercial general liability insurance for their participation in a special event that was held outside of the State of Maryland. Event dates were: March 13-18, 2020.  |
| PPK2108406      | Tokio Marine Specialty Ins. Co. | \$183,930     | Maryland Dept. of Human Resources & Maryland Dept. of Juvenile Services - Foster Parent Programs. In conjunction with COMAR regulation, the State is required to provide liability insurance and reimbursement for loss to foster parents. Coverage is effective: 3/15/2020- 3/15/2021.          |

**Contract:** Auto-09202017  
**Broker:** Willis of Maryland, Inc.  
**Report Period:** 1st Quarter 2020  
**Item & Category:** T-5/Ins

| <u>Policy #</u> | <u>Insurance Company</u>  | <u>Amount</u> | <u>Description</u>   |
|-----------------|---------------------------|---------------|--|
| S2051875        | Selective Insurance Group | \$75,570      | Maryland Port Administration (MPA) - the broker placed commercial automobile insurance (liability only) for the Port's fleet. Coverage is effective: 1/1/2020- 1/1/2021. |